



Mobile Device Procedures & Information Handbook

The Evansville Community School District, in active partnership with families and the community, provides a positive learning environment that challenges all students to achieve personal excellence and become contributing citizens of the world community.

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Background Information

The focus of providing mobile devices in Evansville Community School District is to provide current tools and resources to the 21st Century Learner. Excellence in education requires that technology be seamlessly integrated throughout the educational program. Increasing access to technology is essential, and one of the learning tools of 21st Century students is the mobile device. The individual use of mobile devices is a way to empower students to maximize their full potential and to prepare them for post-secondary education and the modern workplace. Mobile devices make learning both engaging and accessible.

Learning results from the continuous dynamic interaction among students, educators, caregivers, and the extended community. Technology immersion does not diminish the vital role of the teacher but transforms the teacher from the director of learning to a facilitator of learning. Effective teaching and learning with mobile devices integrate technology into the curriculum anytime, anyplace!

Why Use Mobile Devices?

1. Personalized learning: Mobile devices are playing a useful role in the transformation of personalized learning. The mobile device is an engaging device which can transform the way young people learn.
2. Low maintenance: Mobile devices require little maintenance. They are completely web-based devices, so there is little need for technical support.
3. Auto-save: Student work on mobile devices saves automatically to the Cloud.
4. Contextual Learning: The mobile device is an “anywhere, anytime” learning device. This makes it ideal for projects and learning to continue outside of the classroom.
5. Personal Learning Studio: The mobile device can be a science lab, literacy tool, research station, history archive, language lab, art canvas, video editing suite, and library.

1. Receiving and Returning a Mobile Device

1.1 Receiving a Mobile Device

- A. Each student in grades 6-12 will receive a Chromebook and AC charger.
- B. Each student in grades K-5 will be assigned a Chromebook and AC charger to use throughout the school day.
- C. Caregivers and students (grades K-12) must accept the *District-Issued Mobile Device User Agreement and Student Internet Acceptable Use Consent Form* during online registration before a mobile device is issued to the student. (This may be completed electronically during back-to-school online registration.)
- D. Mobile devices will be labeled by the Evansville Community School District. Students may NOT modify mobile devices.
- E. The mobile device and district-issued email account are the property of Evansville Community School District, and as a result, may be subject to inspection at any time. The student should have NO expectation of privacy of materials found on a mobile device or a school-supplied or supported email service.
- F. If caregivers of 6-12 students do not want their student to take their mobile device home, this must be communicated through the opt-out section on the Student Enrollment Form. In this case the student will pick up and return a mobile device from a designated location each day for use during the school day.
- G. Students are responsible for following the Student Technology Acceptable Use and Safety Policy and appropriate handling of the device at all times.

1.2 Returning a Mobile Device

- A. All Evansville Community School District mobile devices and accessories may be subject to an annual verification and checked for damages.
- B. Mobile devices must be returned immediately when a student transfers out of the Evansville Community School District, is expelled, or terminates enrollment for any reason.
- C. Mobile devices are expected to be returned prior to Graduation. The Evansville Community School District does not gift or sell devices to outgoing students.

1.3 Fines Related to a Mobile Device

- A. Mobile devices and/or accessories will be turned in to the LMC and Technology staff at any time when requested by administration or designee. Mobile devices will be inspected for non-cosmetic damage, and the student/caregiver will be charged a fee for needed repairs (Please see section “4.2 Fee for Incidental Damage and/or Lost/Stolen”). Evansville Community School District Administration will make the final determination about any charges issued for mobile device repairs.
- B. If charges for repairs or lost/stolen devices are not paid by the end of the school year, the charges will be billed and collected annually, according to Board Policy 6152.
- C. If a student fails to return the mobile device and/or any accessory, the student or caregiver will pay the full replacement cost of the item before receiving a replacement. Failure to return the item may result in a theft report filed with the Evansville Police Department.

2. Taking Care of a Mobile Device

Students are responsible for the day-to-day care of the mobile device they have been issued by Evansville Community School District. Care must be taken to protect the screen. **Students are responsible for any activity connected to their login.** Mobile devices that are broken or fail to work properly must be given to the building Library and/or Technology staff by sending an email to HelpDesk@evansville.k12.wi.us within 48 hours for an evaluation of the equipment. Do not take district owned mobile devices to an outside computer service for any type of repairs or maintenance. The Evansville Community School District will not incur any cost associated with outside of district repairs.

Mobile devices are the property of Evansville Community School District, and all users will follow these procedures and the Evansville Community School District Acceptable Use Policy.

2.1 General Precautions

- A. Always treat the mobile device with appropriate responsibility and safety.
- B. Avoid using any sharp object(s) on the mobile device. The mobile device will scratch, leading to the potential for needed repairs. (Examples include, but are not limited to, scissors, keys, coins, pencils/pens, staples, paper clips and/or jewelry.)
- C. Mobile devices do not respond well to liquids. Avoid applying liquids to the mobile device. The mobile device can be cleaned with a soft, anti-static, lint-free dry cloth. Avoid getting moisture in the openings. Do not use window cleaners, household cleaners, aerosol sprays, solvents, alcohol, ammonia, or abrasives to clean the mobile device.
- D. Do not attempt to gain access to the internal electronics or attempt to repair a mobile device. If a mobile device fails to work or is damaged, report the problem to the building LMC and/or Technology Staff.
- E. When carrying a mobile device, hold it with two hands from the base or from the handle, not from the screen. **Never carry the mobile device with the screen open.**

- F. Do not place anything on the keyboard before closing the lid (e.g., pens, pencils, or papers). Always open the mobile device from the center of the screen and not from the corners. Do not open the mobile device past the natural stopping point of the hinge. This will create additional stress on the screen and may lead to the screen cracking.
- G. Cords and cables must be inserted carefully into the mobile device to prevent damage. Never transport your device with the cables plugged in.
- H. Mobile devices have a unique identification number, and at no time should the numbers or labels be modified or removed. Please notify the building LMC and/or Technology staff if the identification labels on your device have fallen off or need replacement.
- I. Mobile devices must never be left in an unlocked locker, on top of a locker, in an unlocked car, or in any unsupervised area. Mobile device security is the responsibility of the student.
- J. When not in use:
 - a. **Elementary and Intermediate School**: Mobile devices will be stored in the assigned location.
 - b. **Middle School**: Mobile devices should be stored in the assigned location by their teacher, or mindfully placed in a safe location within the locker to avoid putting any pressure on the screen.
 - c. **High School**: Mobile devices should be mindfully placed in a safe location within the locker to avoid putting any pressure on the screen.
- K. Mobile devices must not be left in a vehicle or a location that is not temperature controlled.
- L. Mobile devices must be fully charged before school each day. This is the student's responsibility.
- M. Where mobile devices are assigned to individual students, the responsibility for the care of the mobile device solely rests with that individual. Students should not lend their mobile devices or chargers to another person.
- N. PLEASE DO NOT ATTEMPT TO CONTACT THE MOBILE DEVICE MANUFACTURER OR A THIRD-PARTY SERVICE DIRECTLY FOR REPAIR QUESTIONS. PLEASE CONTACT THE BUILDING LIBRARY AND/OR TECHNOLOGY STAFF.

2.2 Transporting Mobile Devices

When carrying the mobile devices between classes or around the room, all students will take the following safety precautions:

- ✓ Use two hands when carrying the mobile device.
- ✓ Close the mobile device before carrying it.
- ✓ Ensure materials are not placed inside of or on top of the mobile device.
- ✓ Place the mobile device on a stable and secure foundation/base.

3. Using a Mobile Device at School

Only district-issued mobile devices are allowed for use at school each day. Principal permission must be attained for a student's use of a personal device at school. In addition to teacher expectations for mobile device use, school messages, announcements, calendars, and schedules may be accessed using the mobile device. Students are responsible for bringing their issued mobile device to all classes unless specifically instructed not to do so by a teacher.

3.1 Mobile Device Left at Home

If a student leaves the mobile device at home, the student is responsible for getting the coursework completed as if the mobile device were present. A limited number of mobile devices will be available for in-school use, thus having one is not guaranteed.

3.2 Mobile Device Undergoing Repair

When a student's mobile device is broken or damaged and requires repairs, an equivalent mobile device may be issued to them in exchange for the broken or damaged device. There is no guarantee that the original device will be returned to the student, any personal items, including but not limited to, wireless mice, USB drives, or cases, should be removed before a device is turned in.

3.3 Charging a Mobile Device's Battery

- A. An AC charger will be issued with mobile devices going home. Mobile devices must be brought to school each day fully charged. If a student does not charge at home, the student is responsible for getting the coursework completed as if the mobile device were charged.
- B. In cases where the battery does run out, students may be able to connect their mobile device to a power outlet in the classroom or library.
- C. For mobile devices that stay in the school, they will be secured and charged at the end of each day.

3.4 Sound, Music, Games, Apps

- A. Sound must be muted at all times unless permission is obtained from the teacher.
- B. Students should provide their own headphones/ear buds.
- C. Music is only allowed on the mobile device at the discretion of the teacher.
- D. All software/apps must be district approved. Data storage will be through apps on the mobile device (i.e., Google Docs, Notepad, etc.)
- E. Non-instructional Internet games are not allowed on Evansville Community School District mobile devices.

3.5 Legal Propriety

Students are responsible for all activity done using their assigned mobile device or any activities performed under their school log-in on any device (home or school provided). Please refer to Appendix C: STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY.

- A. Students must comply with trademark and copyright laws and all license agreements when using their mobile devices. Ignorance of the law does not provide immunity. If you are unsure, ask the LMC or Technology staff.
- B. Plagiarism is a violation of the School District Board policy and rules. Give credit to all sources used, whether quoted or summarized. This includes all forms of media on the Internet, such as graphics, movies, music, and text.
- C. Online bullying is a serious offense that can take many forms across many platforms. Direct or indirect harassment of anyone in Evansville Community School District is unacceptable and will result in immediate disciplinary action.
- D. Use or possession of hacking software is strictly prohibited, and violators will be subject to Evansville Community School District discipline. Violation of applicable state or federal law may result in criminal prosecution.

3.6 Printing

Students can print to a district printer by using their district-issued Google accounts.

3.7 Internet Privacy and Safety

Home Internet Access:

It is important to note that the mobile device will not have a filter for the Internet when it is connected to Non-District Wi-Fi. Caregivers should still take the necessary precautions for Internet safety with students. For more tips, please see the Caregivers' Guide. Safe and Responsible Internet Use. (Appendix C).

- A. Students are allowed to connect to alternate wireless networks on their mobile devices **ONLY** when away from school.
- B. All students should recognize and guard their personal and private information. While on the Internet, students shall not reveal personal information (of themselves or others), such as a birth date, passwords, home address, phone number, or the passwords, address, or phone numbers of others.
- C. Using another student's password or private information is a serious and dangerous offense and will result in disciplinary and potential legal action.
- D. All activity on the mobile device and district-issued email account, whether conducted at school or off-site, is subject to be searched as district property.

3.8 Using the Mobile Device Camera

The mobile device comes equipped with both camera and video capacities. Without notice and explicit consent, no audio, pictures, or video should be captured or recorded of a person while using a mobile device, per Board Policy 5136.01. Cameras may never be used in a locker room or restroom, per WI State Statute 175.22.

4. Evansville Community School District Mobile Device Assurances

4.1 School District Protection

Evansville Community School District purchased these mobile devices and will generally assume the financial liability for mobile device repairs or replacement due to normal and typical daily use covered under warranty.

4.2 Fee for Incidental Damage and/or Lost/Stolen

- A. Device chargers are not covered under insurance. A replacement cost of \$40-\$55 will be charged for any lost, stolen or damaged charger.
- B. When a mobile device or district-issued accessory is lost or stolen, the student/caregivers will be charged the full cost of the item. A replacement mobile device or item will not be issued until the fee is paid.
- C. Coverage for a damaged screen is limited to one replacement per unit. Subsequent replacement costs will be covered by the student/caregiver. Current replacement cost is \$50.
- D. Intentional or other damage to a mobile device may incur a cost.

4.3 Claims

- A. Any damages to the mobile device and/or accessories must be reported to Evansville Community School District LMC/Technology Department within 48 hours.
- B. Failure to report a lost or stolen mobile device within 48 hours to Evansville Community School District LMC/Technology Department will result in a request for compensation for the replacement cost of the mobile device.

Frequently Asked Questions

1. What are my responsibilities as a caregiver in terms of replacement of the mobile device if it is damaged, lost or stolen?

Evansville Community School District will be responsible for the repair of the mobile device for normal wear of the unit that is covered by Evansville Community School District's warranty. If the mobile device is damaged, stolen, or lost, the student/caregiver needs to report the damage to Evansville Community School District LMC/Technology Department within 48 hours. The student/caregiver will be charged the replacement cost before a new mobile device or accessory is issued.

2. What are the replacement costs of the mobile device and accessories?

Mobile Device Replacement:

Chromebook	\$350-\$500
iPad (with case)	\$550-\$650
Laptop	\$800-\$1100
AC Charger	\$40-\$55

3. Does my student have to accept a mobile device?

Yes. A mobile device will be made available to each K-12 student for use at school.

4. Can issued mobile devices go home?

Students and caregivers must accept the *District-Issued Mobile Device User Agreement and Student Internet Acceptable Use Consent Form* during online registration before a mobile device is issued to the student.

If a caregiver does not want their student in grades 6-12 to take a mobile device home, the caregiver must communicate this through the Opt-Out section on the Student Enrollment Form.

5. As a caregiver, how do I monitor my student's use of the Internet?

While your student is using the Evansville Community School District mobile device at home, the established school district filtering system will not remain in effect. Please see the attached document entitled *Caregivers' Guide: Safe and Responsible Student Internet Use*. (Appendix B).

6. What if we don't have Wi-Fi at home?

A mobile device's use is maximized with Wi-Fi. If a family does not have Wi-Fi, students who are allowed to take their mobile devices home may use the mobile device at school, at the public library, at local businesses with Wi-Fi capabilities, or wherever Wi-Fi is available. The middle/high school library is open until 3:30 p.m. on school days.

7. Are students required to purchase their own cover/bag?

No. Bags are not allowed in classrooms. Please reach out to Evansville Community School District LMC or Technology staff with any specific questions regarding covers or cases.

8. What if a student forgets to charge the mobile device?

Students are required to charge their device nightly. There will be limited power outlets in the classrooms.

9. Will students keep the mobile device for the summer?

Grades K-7 – No. Mobile devices and all Evansville Community School District accessories must be returned during the final weeks of school.

Grades 8-11 – Yes. Students will take home a mobile device and accompanying charger.

Grade 12 – No. All graduating students will return their mobile device prior to Graduation.

Please contact the appropriate building administrator with any questions regarding student use of mobile devices.

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Caregivers' Guide

Safe and Responsible Student Internet Use

Evansville Community School District recognizes that with new technologies come new challenges to both teachers and caregivers. Below is a series of suggestions drawn from a wide variety of professional sources that may aid you, the caregiver, in effectively guiding your student's use of the mobile device.

1. **Take extra steps to protect your student's mobile device.** Encourage your student to use and store the mobile device in an open area of your home, such as the kitchen or family room, so you can monitor what your student is doing online. Use the Internet with your student to help develop safe browsing habits. Students often model adult behavior.
2. **Go where your student goes online.** Monitor the places that your student visits. Let your student know that you're there and help teach them how to act, work and socialize online.
3. **Review your student's friends' list.** You may want to limit your student's online "friends" to people your student actually knows and is working with in real life.
4. **Understand sites' privacy policies.** Internet sites should spell out your rights to review and delete your student's information.
5. **Limit the time your student is on the mobile device.** While the mobile device is a very engaging device, it is a school work device. Care and constant monitoring will reduce your student's exposure to excessive use.
6. **Report unwelcome or malicious online threats.** Report any online interactions that can be considered threatening in a timely fashion to the school.
7. **Help your student develop a routine.** Many caregivers have found success by helping create a routine for their student's computer use. Define a routine as to how the mobile device is cared for and when and where its use is appropriate.
8. **Take a look at the apps or programs.** It is to the advantage of the students, caregivers, and school that the caregivers have a working understanding of the programs and student work found on the mobile device.
9. **Read and share with your student the Evansville Community School District Mobile Device Procedures and Information Handbook.** By reading and discussing the care and use policies, you can create a clear set of expectations and limitations for your student.

General Tips for Caregivers for Internet Safety:

1. Talk with your student about online behavior, safety, and security early on and continually. Set rules for the Internet just as you do on use of all media sources such as television, phones, movies, and music.
2. Monitor your student's computer use. Know their passwords, profiles, and blogs. When the mobile devices are taken home by the student, it is strongly recommended that it will always be used in a common family location.
3. Let students show you what they can do online, and visit their favorite sites.
4. Set limits and clear expectations for computer use.

Appendix C: STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY

7540.03 - STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY

Technology has fundamentally altered the ways in which information is accessed, communicated, and transferred in society. As a result, educators are continually adapting their means and methods of instruction, and the way they approach student learning to incorporate the vast, diverse, and unique resources available through the Internet. The Board provides technology resources (as defined in Bylaw 0100 - Definitions) to support the educational and professional needs of its students and staff. With respect to students, District Technology Resources afford them the opportunity to acquire the skills and knowledge to learn effectively and live productively in a digital world. The Board provides students with access to the Internet for limited educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students. The District's computer network and Internet system do not serve as a public access service or a public forum, and the Board imposes reasonable restrictions on its use consistent with its limited educational purpose.

The Board regulates the use of District technology resources by principles consistent with applicable local, State, and Federal laws, the District's educational mission, and articulated expectations of student conduct as delineated in the Student Code of Conduct. This policy and its related administrative guidelines and the Student Code of Conduct govern students' use of District Technology Resources and students' personal communication devices when they are connected to the District computer network, Internet connection, and/or online educational services/apps, or when used while the student is on Board-owned property or at a Board-sponsored activity (see Policy 5136 - Personal Communication Devices).

Users are required to refrain from actions that are illegal (such as libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, and the like) or unkind (such as personal attacks, invasion of privacy, injurious comment, and the like). Because its Technology Resources are not unlimited, the Board has also instituted restrictions aimed at preserving these resources, such as placing limits on use of bandwidth, storage space, and printers.

Users have no right or expectation to privacy when using District Technology Resources (including, but not limited to, privacy in the content of their personal files, e-mails, and records of their online activity when using the District's computer network and/or Internet connection).

The Board may not be able to technologically limit access to services through its technology resources to only those that have been authorized for the purpose of instruction, study and research related to the curriculum. Unlike in the past when educators and community members had the opportunity to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them), access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages.

Pursuant to Federal law, the Board has implemented technology protection measures that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child sexual abuse material, and/or are harmful to minors, as defined by the Children's Internet Protection Act. At the discretion of the Board or the District Administrator, the technology protection measures may be configured to protect against access to other material considered inappropriate for students to access. The technology

protection measures may not be disabled at any time that students may be using the District technology resources, if such disabling will cease to protect against access to materials that are prohibited under the Children's Internet Protection Act. Any student who attempts to disable the technology protection measures will be subject to discipline.

The Board utilizes software and/or hardware to monitor online activity of students and to block/filter access to child sexual abuse material and other material that is obscene, objectionable, inappropriate and/or harmful to minors. "Harmful to minors" is a term defined by the Communications Act of 1934 (47 U.S.C. 254(h)(7)) as any picture, image, graphic image file, or other visual depiction that:

- A. taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- B. depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;
- C. taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

At the discretion of the Board or the District Administrator, the technology protection measure may be configured to protect against access to other material considered inappropriate for students to access. The technology protection measure may not be disabled at any time that students may be using the District technology resources, if such disabling will cease to protect against access to materials that are prohibited under the Children's Internet Protection Act. Any student who attempts to disable the technology protection measures will be subject to discipline.

The District Administrator or District Office Information Technology may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material if access to such sites has been inappropriately blocked by the technology protection measure. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measure.

The District Administrator or District Office Information Technology may disable the technology protection measure to enable access for bona fide research or other lawful purposes.

Parents are advised that a determined user may be able to gain access to services and/or resources on the Internet that the Board has not authorized for educational purposes. In fact, it is impossible to guarantee students will not gain access through the Internet to information and communications that they and/or their parents may find inappropriate, offensive, objectionable or controversial. Parents of minors are responsible for setting and conveying the standards that their children should follow when using the Internet.

Pursuant to Federal law, students shall receive education about the following:

- A. safety and security while using e-mail, chat rooms, social media, and other forms of direct electronic communications;
- B. the dangers inherent with the online disclosure of personally identifiable information;
- C. the consequences of unauthorized access (e.g., "hacking", "harvesting", "digital piracy", "data mining", etc.), cyberbullying, and other unlawful or inappropriate activities by students online;
- D. unauthorized disclosure, use, and dissemination of personally identifiable information regarding minors.

Staff members shall provide instruction for their students regarding the appropriate use of technology and online safety and security as specified above. Furthermore, staff members will monitor the online activities of students while at school.

Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs.

Building Principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The Board expects that staff members will provide guidance and instruction to students in the appropriate use of District technology resources. Such training shall include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social media, including in chat rooms, and cyberbullying awareness and response. All users of District technology resources (and their parents if they are minors) are required to confirm their agreement to abide by the terms and conditions of this policy and its accompanying guidelines by signing the District technology use form. during the annual student registration process.

Off premises use of E-Rate supported technology must be primarily for an educational purpose that is integral, immediate, and proximate to the education of students.

Students will be assigned a school email account that they are required to utilize for all school-related electronic communications, including those to staff members, peers, and individuals and/or organizations outside the District with whom they are communicating for school-related projects and assignments. Further, as directed and authorized by their teachers, they shall use their school-assigned email account when signing-up/registering for access to various online educational services, including mobile applications/apps that will be utilized by the student for educational purposes.

Students are responsible for good behavior when using District technology resources - i.e., behavior comparable to that expected of students when they are in classrooms, school hallways, and other school premises and school-sponsored events. Communications on the Internet are often public in nature. The Board does not approve any use of its technology resources that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines.

Students may only use District technology resources to access or use social media if it is done for educational purposes in accordance with their teacher's approved plan for such use.

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District technology resources that are not authorized by this policy and its accompanying guidelines.

The Board designates the District Administrator and building principals as the administrator(s) responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to students' use of District technology resources.

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Student Internet Acceptable Use Consent Form

Acknowledgement of Consent and Acceptance of Policies, Rules and Procedures

The use of the Internet and other District technology and communication resources by students is a privilege, not a right. Students will take personal responsibility for their behavior while using these resources. It is expected that students of Evansville Community School District will conduct themselves in a responsible manner and comply with Board Policy 7540.03 Student Technology Acceptable Use and Safety.

Failure to follow established procedures, rules, and policies will result in disciplinary action, up to and including loss of the individual's access to the Internet, suspension of access to a mobile device/computer lab, or access privileges. Serious abuses may result in suspension or expulsion from school. When applicable, law enforcement agencies may be involved.

I, _____ (*student name*), agree to comply with the Evansville Community School District Board Policy 7540.03 Student Technology Acceptable Use and Safety and understand that failure to comply with it may result in loss of Internet access, suspension of access or mobile device/computer lab privileges, and/or disciplinary or legal actions.

Student Signature _____ **Date** _____

Caregiver Consent

Internet/Technology Access

Check one:

- I DO** give permission for my student to use the Internet and/or district technology resources for educational purposes at school. In giving this permission, I accept the conditions for such use outlined in the District's Board Policy on Student Technology Acceptable Use and Safety and understand that failure to comply will result in loss of Internet access, suspension of access or mobile device/computer lab privileges, and/or disciplinary or legal actions.
- I DO NOT** give permission for my student to use the Internet and/or other technology resources for educational purposes at school.

I acknowledge as the caregiver or legal guardian of the minor student signing above, my student in the Evansville Community School District will have a school district Google account (Gmail, Drive, and additional services) in order to engage in learning opportunities and educational research, as well as to access educational materials.

Caregiver Signature _____ **Date** _____

Return this form to the school office. Students without a signed form on file may be denied access to resources, including log-in and password information.

District-Issued Mobile Device User Agreement

Agreement must be signed by the student AND caregivers (grades 6-12) for a student to be issued or continue to use their issued mobile device.

As a user of the Evansville Community School District computer network and a district-issued mobile device, I acknowledge receipt of and hereby agree to comply with the user requirements contained in the *Mobile Device Procedures and Information Handbook*:

Student Name (PRINT) _____

Student Signature _____ **Date** _____

As the caregiver or legal guardian of the minor student signing above, I grant permission for the student named to access networked computer services and school computer hardware. I understand that I will be held liable for usage violations and/or equipment damage to District-issued mobile devices. I acknowledge receipt of and hereby agree to comply with the user requirements contained in the *Mobile Device Procedures and Information Handbook*.

Caregiver Signature _____ **Date** _____